

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956



Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



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Ref. No:

Date:

Action Taken Report For the Session 2018-19 Students' Feedback on Programme

After observation of the feedback report on Students' feedback on Programme submitted by IQAC, Habraghat Mahavidyalaya, Krishnai, following strengths, weaknesses are found as reported by the students through feedback and accordingly necessary action(s) taken as stated below:

Sl. No.:	Strength	Action Taken
1	Before taking admission, students are getting prospectus containing details of courses available, admission rules, completion requirements, fee refund structure, financial aids, support services and training.	The College authority offer sincere thanks to all the stake holders of the college for being part of the college for increasing strength of the college. The college authority has been trying its level best to ensure all round development of the college.
2	Students are free to chose their subject combination according to their choices.	
3	Students are satisfied with the available choices of the courses offered by the college.	
4	Students are satisfied with the library facility of the college.	
5	Students are satisfied with the computer training facility in the college.	
6	Internal evaluation mechanism of the college are found transparent and satisfactory	
7	Almost all the students are aware about the presence of grievance redressal cell and satisfied with its function.	
8	Communication skill of the Teachers are effective and most of the teachers encourage the students to participate in the class through question answer, group discussion, etc.	
9	Student teacher relationship in the college is very good.	
10	The Principal of the college is perceived by the students very helpful.	
11	Health care facility of the college is good.	
12	The student's union well represented the student community of the college.	
13	Most of the students are intellectually enriched.	
14	After leaving the college all the students would like to talk about the college proudly.	


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Action Taken Report

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Students' Feedback on Programme

Sl. No.:	Weaknesses	<u>Follow-up Action taken</u> Students' feedback on Programme.
1	Library Facility should be increased.	The college authority proposed to increase library facilities to the College. In this regard the principal is authorize to do the needful in consultation with the librarian and the library management committee of the college.
2	Internet facility should be more accessible.	The college authority proposes to make the internet facilities more accessible. In this regard principal of the college is authorized to do the needful.
3	No. of Computers for the use of students should be increased.	The college authority proposes to increase nos. of computers for the use of students. In this regard principal of the college is authorized to do the needful in consultation with the management.
4	Healthcare facility of the college should be up-graded.	Necessary effort will be made to upgrade health care facility of the college.



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Action Taken Report

For the Session 2018-19

Students' Feedback on Teachers

After observation of the feedback report on Students' feedback on Teachers submitted by IQAC, Habraghat Mahavidyalaya, Krishnai, following strengths, weaknesses are found as reported by the students through feedback and accordingly necessary action(s) taken as stated below:

Sl. No.:	Strength	Action Taken
1	a) Distinctness of speaking of teachers are found very good b) Audibility of voice of the teacher are very good. c) Expression/mode of delivery of lesson by the teachers are found very good. d) Use of ICT in the classroom are found satisfactory	The College authority offer sincere thanks to all the stake holders of the college for being part of the college for increasing strength of the college. The college authority is always committed to give the best to serve interests of the stake holders.
2	Teachers are able to generate Interest in the classroom.	
3	Almost all the teachers able to relate course material with the environment/other important issues.	
4	Teachers are able to interrelate courses as well as also refer to other courses successfully.	
5	a) Teachers are easily accessible to the students and regularity of the teacher in the classes are found very good. b) Teachers are found available in the College campus. c) Almost all the teachers are found easy to approach. d) Willingness of the teachers to interact with the students in an outside the class are found very good.	
6	Teachers are able to design quiz, examination, assignment, homework, etc. to test understanding of the course of the students.	
7	Knowledge base of the teacher has been found very good.	
8	Teachers has been found very much sincere and committed for the students.	
9	Attitude of the teachers towards students are very good.	
10	Sense of responsibility of the teacher has been found very good.	
11	Overall impression of the students on teachers are found very good.	



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Action Taken Report For the Session 2018-19 Students' Feedback on Teachers'

Sl. No.:	Weaknesses	<u>Follow-up Action taken</u> Students' feedback on Teachers'.
1	Some of the teachers are not well acquainted with the use of ICT in the Classroom.	The principal of the college is advised to communicate the teachers to resolve the issue as early as possible.
2	Some of the teacher has been found to be unable to relate course material with environment.	The principal of the college is advised to communicate the teachers to resolve the issue as early as possible.
3	Some of the teachers are found unable to interrelate courses as well as also refer to other courses successfully.	The principal of the college is advised to communicate the teachers to resolve the issue as early as possible.
4	Some of the teachers are found not easily accessible to the students and regularity of some of the teachers are found not very good.	The principal is asked to be strict vigilant on availability of the teachers. If any case has been detected, principal of the college is authorized to initiate disciplinary actions.




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Action Taken Report


For the Session: 2018-19

Teachers' Feedback on Infrastructure

After observation of the Teachers' Feedback on Infrastructure, submitted by IQAC, Habraghat Mahavidyalaya, Krishnai, for the Session 2018-19, following strengths, weaknesses are found as reported by the teachers through feedback and accordingly necessary action(s) taken as stated below:

Sl. No.:	Strength	Action Taken
1	The College has sufficient nos. of classrooms to be used for Teaching, Learning Process	The College authority offer sincere thanks to all the stake holders of the college for being part of the college for increasing strength of the college. The college authority is always committed to give the best to all the stake holders
2	Most of the Class rooms are ICT enabled	
3	The College provides Wi-Fi facilities to the students and teachers	
4	The College Library is enriched with good numbers of books	
5	The College provides the Staff with Department Staff Rooms	
6	The College facilitates Teachers with Separate Teachers' Common Room	
7	The Teachers of the college are satisfied with the cooperation of the principal	
8	Overall administration of the college is found very good as reported by the Teachers	
9	Teachers are satisfied with the facilities provided by the College to the Teachers, as reported by the teachers.	
10	All the faculty members feel proud for being a part of the College.	
11	The Teachers are satisfied with the cleanliness of the College Campus	
12	The College has satisfactory mechanism for overall monitoring of the College, as reported by the teachers.	
13	Facilities of the Teachers' reading room in the library is found satisfactory.	




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Action Taken Report For the Session 2018-19 Teachers' Feedback on Infrastructure

Sl. No.:	Weaknesses	Follow-up Action taken Teachers' Feedback on Infrastructure
1	The available ICT Facilities of the college may be upgraded.	As per suggestion of Teachers, the college authority proposes to increase and upgrade ICT facilities of the college.
2	Nos. of Printed Journals and Periodicals in the College Library should be increased.	The college authority proposes to increase Nos. of Printed Journals and Periodicals in the College Library. In this regard librarian of the college is communicated for necessary action.
3	Availability of e-resources in the College library should be increased.	As per suggestion of Teachers, the college authority proposes to increase e-resources in the College library. Librarian of the college is advised to do the needful.
4	Canteen Facilities of the College may be upgraded.	The college authority proposes to upgrade the canteen facility of the college from the coming academic session.
5	Health Care Facilities of the College may be upgraded.	The college authority proposes to upgrade the health care facilities of the college. Principal of the college is advised to do the needful.
6	Support of the College Authority for promoting research should be increased.	The college authority proposes to increase its support for promoting research considering the limitations of the college.
7	Residential facilities to the teachers should be made available.	As per suggestion of the Teachers, College authority proposes to submit proposal to the concerned authority, so that residential facilities may be provided to the teachers.
8	The available Wi-Fi facilities may be upgraded.	The College authority proposes to upgrade Wi-Fi facilities. In this regard principal is authorized to do the needful




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Action Taken Report

For the Session 2018-19

Feedback of Alumni

After observation of the Feedback of Alumni, submitted by IQAC, Habraghat Mahavidyalaya, Krishnai, for the Session 2018-19, following strengths, weaknesses are found as reported by the Alumni through feedback and accordingly necessary action(s) taken as stated below:

Sl. No.:	Strength	Action Taken
1	Most of the Alumni satisfied with the courses learnt in the college in relation to the current job/occupation	The College authority offer sincere thanks to all the stake holders of the college for being part of the college for increasing strength of the college. The college authority is always committed to give the best to fulfill the expectations of the stake holders
2	Most of the Alumni satisfied with the Infrastructure and Lab facilities provided by the college during their studentship.	
3	Alumni of the college are very much satisfied with the faculty of the college.	
4	Library facility is perceived by the alumni of the college as very good.	
5	Cooperation and support of the Office Staff of the College is experienced as very good by the alumni as reported through feedback.	
6	Alumni of the college are very much satisfied with the Educational Resources of the college.	
7	Alumni of the college are highly satisfied with the Admission Procedure of the college.	
8	Overall rating of the alumni is found highly satisfactory	
9	Almost all the Alumni of the college did not have any grievances with the college as a student.	
10	Almost all the Alumni of the college did not have any grievances with the college as an alumnus of the college	



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Action Taken Report For the Session 2018-19 Feedback of Alumni

Sl. No.:	Weaknesses	Follow-up Action taken Feedback of Alumni
1	Canteen Facilities of the college should be upgraded.	The college authority proposed to upgrade the canteen facilities of the college meet the requirements of all the stake holders.
2	More job-oriented courses should be offered.	To increase the skills of the students' The college authority proposed to offer more job orientation courses in collaboration with different agencies.
3	Library facilities of the college should be upgraded.	The librarian of the college is communicated to make a prospective plan for upgradation of the library facilities.




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Action Taken Report on Students' Satisfaction Survey For the Session: 2018-19

After observation of the feedback report on Students' feedback on Students' Satisfaction Survey submitted by IQAC, Habraghat Mahavidyalaya, Krishnai, following strengths, weaknesses are found as reported by the students through feedback and accordingly necessary action(s) taken as stated below:

Sl. No.:	Strength	Action Taken
1	All the syllabus covered in the classes with in stipulated period of time.	The College authority offer sincere thanks to all the stake holders of the college for being part of the college for increasing strengths of the college. The college authority is always committed to give the best to all the stake holders
2	Most of the teachers are found well prepared for their classes.	
3	Teachers are able to communicate with the students satisfactory.	
4	The teachers approach to teaching are found very good.	
5	Fairness of internal evaluation process are found always fair.	
6	Performance in assignments are discussed with the students.	
7	The institute takes initiatives for promoting field visit, student exchange, etc.	
8	The teaching and mentoring process effectively facilitate the students in cognitive, social and emotional growth.	
9	Institute provides multiple opportunities to learn and grow.	
10	Most of the teachers inform the students about expected competencies, course and programme outcomes.	
11	Most of the mentor's follow-up with necessary assigned tasks.	
12	Teachers always illustrate the concepts through examples and applications.	
13	Most of the teacher identify strengths and weaknesses of the students and encourage with providing right level of challenges.	
14	The college engage some of the students to monitor review and continuous quality improvement of the teaching learning process.	
15	Most of the teachers use student centric method.	
16	Most of the teachers encourages the students to participate in extra curricular activities.	
17	Students are satisfied with the efforts made by institute/teachers to make them ready for the world of work.	
18	Most of the teachers use ICT Tools in their teaching.	
19	The student satisfied with the overall quality of teaching-learning process.	


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Action Taken Report on Students' Satisfaction Survey Session: 2018-19

Sl. No.:	Weaknesses	Follow-up Action taken Students' Satisfaction Survey.
1	More efforts to be taken for promoting internship, student exchange and field visit.	The college authority proposed to facilitate the students promoting more facilities regarding internship, student exchange and field visit etc., as per need of the curriculum, so that the students may have the opportunity to take part in participatory learning.
2	A very minimal nos. of the teachers are found not to be more attentive to the mentoring process.	Principal of the college is advised to meet the teachers in an interactive session to make the mentoring process more vibrant.
3	The institution should provide more opportunities to learn and grow.	The college proposes to facilitate the students with more opportunities to learn and grow.
4	Some teachers are less interested to identify strengths and weaknesses of the students.	Principal of the college is advised interact with the teachers to resolve the issue relating to identification of strengths and weaknesses of the students.
5	The institution should initiate more efforts to engage more students to monitor, review and continuous quality improvements.	The college authority proposes to engage more students to monitor, review and continuous quality improvements. In this regard the principal of the college authorizes to do the needful.
6	ICT Facility of the college should be increased.	The college authority proposes to increase and upgrade ICT facilities of the college.




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